

Children and families worker

Role description

The role of children and families worker will have responsibility for delivering and overseeing the day-to-day programme of activities in our ministry to children (0-11) and their families. You will work within the Youth and Children's Ministry team (a sub-group of the PCC responsible for youth and children's ministry) and become part of the leadership of the church.

The key areas of responsibility will be:

- Delivery of high quality and successful children's and families work such as:
 - schools work
 - cell groups
 - parents and toddlers groups
 - junior church
 - young families visiting and follow-up to contacts
 - baptism preparation
 - holiday clubs
 - camps / residential
 - events (including community/village events)

This work will include facilitating, planning, resourcing and leading activities.

- Responsibility for the ministry on a day-to-day basis including:
 - Line management of any support staff
 - Oversight of minor costs and payments
 - Planning
 - Communications – reporting on, promoting and sharing the activities of the ministry and any specific communications for activities and events. These will include written, on-line and presentation media.
- Leadership and development. The children and families worker will be a member of the leadership team involved in strategy, planning, goals and finances. This will include:
 - Child engagement/consultation
 - Training, coaching, encouraging, pastoring and motivating staff and volunteers
 - Working with other agencies and stakeholders
 - Supporting applications for funding

The safety and protection of the children we work with is of primary importance and all involved in the work have a responsibility to adhere to and improve our policies and practices to that end.

Children and families worker Person Specification

The person we are looking for will demonstrate the following characteristics:

- Experienced in children's ministry with a good track record and able to demonstrate their commitment to ministry to families.
- Can lead, plan and organise activities
- Can establish and develop links with other groups (eg schools, churches, children's agencies)
- Can draw on resources and contacts
- Good communicator
- Organisation skills

- Christian – an active and growing faith
- Able to communicate their faith in an accessible way to people of different ages and backgrounds.
- Ecumenical

- Can inspire children, families and volunteers.
- A creative thinker
- Open minded
- Enthusiastic
- Out-going
- Able to grow
- Team player
- Self-starter

- Enhanced Disclosure CRB
- Driving licence